



Spring News Letter



Are you ready for GDPR?

The General Data Protection Regulation (GDPR) come in to effect on 25 May

2018.

Any business holding information about individuals must comply or risk a fine. The new regulations have been designed to give individuals more control of their personal data.

In an age where personal details are shared and held sometimes unwittingly by social media and other means, many people have no idea how much of their information is being processed by companies or why.

The responsibility of compliance to these new regulations fall on the Data Protection Manager of your business. This is a nominated person within your business who will be responsible for the amount of data your company holds and processes.

Every business must have a nominated person in place. If this person does not manage the personal details but over sees a person or persons that manage this information they are then classed as the data processor.

Now is the time to take action

All businesses must show that they have procedures in place for any data processing.

To comply with GDPR the following rights apply to individuals on whom you hold information.

1. The right to be informed
2. The right of access
3. The right to rectification
4. The right to erase
5. The right to restrict processing
6. The right to data portability
7. The right to object
8. Rights in relation to automated decision making and profiling.

Organisations need to evaluate their current data management and document the reason for holding and processing the information along with the consents to do so.

If you are feeling overwhelmed with the regulations the following steps may help:

1. Take a look at how your current policies compare them with the new requirements of GDPR. This will give you a good idea as to the procedures that you have in place already and if they comply and any gaps in compliance that you have. Assess the importance of each gap and focus your resources on the highest-risk.
2. Understand how long you need to hold the information that you currently manage and how was it gained.
3. Asses how much information you hold and whether you need it all.
4. Look at where the data is it stored? How is it processed? Why it is being processed? And the security of that storage.

What is classed as a lawful basis to process data

The lawful bases for processing data are:

- consent
- contract
- legal
- vital interests
- Public task
- legitimate interest
- Criminal offence

Further information can be found at <https://ico.org.uk/for-organisations/guide-to-the-general-data-protection-regulation-gdpr/lawful-basis-for-processing/consent/>

Just a quick update.

Over the winter we have been quiet on the antics of our driver Dave who was injured at the Stoke meeting in November forcing him to miss the final race meeting of the year at Belle Vue, Manchester. This prevented him from scoring any more points in the Championship. This meant that he lost out on the white and yellow championship trophy by a small margin.

Consolation came at the V8 presentation Dinner when he **received the the chairman's** trophy. The car is currently in the process of having an engine refreshed and the bodywork updated and repaired ready for the 2018 season.

Thanks go to Jalapeno Business Services for their continued support, Bracher Racing and Cuffys Body Repair and Paint for all their hard work.



This is the trophy collection for 2017 so we are hoping that he can add to it this season.

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